

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
REGULAR MEETING  
FEBRUARY 15, 2010  
6:30 P.M.**

**The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:30 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

PRESENT:                   Commissioner Phil Norris, Vice-Chairman  
                                  Commissioner J. Marty Cooke  
                                  Commissioner Charles Warren  
                                  Commissioner Scott Phillips  
                                  Commissioner William Sue, Chairman

STAFF:                     Marty K. Lawing, County Manager  
                                  Steve Stone, Assistant County Manager  
                                  Huey Marshall, County Attorney  
                                  Debby Gore, Clerk to the Board  
                                  Ann Hardy, Fiscal Operations Director

Sgt. Mark Trull

**I. CALL TO ORDER**

Chairman Sue called the meeting to order at 6:30 p.m.  
(Attached to these Minutes is an item called Board Action containing all items on this agenda and those items are incorporated herein.)

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Commissioner Phillips gave the Invocation and led the Pledge of Allegiance.

**III. ADJUSTMENTS/APPROVAL OF AGENDA**

Chairman Sue asked if there were any adjustments to the agenda. The following adjustments were made:

1. Commissioner Cooke requested to table Item VI-1 due to the absence of Mr. Thompson, who is out of town.

2. Commissioner Warren requested to add to the agenda as Item VII-6, a Resolution regarding Progress Energy and Brunswick Electric Membership Corporation (BEMC) power stat systems. Chairman Sue asked if this was of emergency nature or could it be put on the next agenda. Commissioner Warren answered that he considered it an emergency. There were questions as to the specifics that are being asked of these organizations. Commissioner Warren read the Resolution (copy not provided) explaining that there are citizens who are on a fixed income with power stats and he was requesting that BEMC provide a service that would help them.

Commissioner Phillips moved to add this as Item VII-6 to allow discussion. The vote of approval was 3 ayes (Warren, Phillips, Cooke) 2 nays (Sue, Norris).

Commissioner Phillips moved to approve the agenda as amended. The vote of approval was unanimous.

#### **IV. PUBLIC COMMENTS**

Chairman Sue asked if there was anyone in the audience who wished to speak regarding any item on the agenda or any matter that was not included in the agenda. The following citizens addressed the Board:

1. Jack Batson, Mayor of Belville, presented a Resolution from the Mayors of Belville, Leland, Navassa, Northwest and Sandy Creek requesting that the Brunswick County Commissioners drop or settle the lawsuit against Brunswick Regional Water and Sewer H2GO.
2. Larry Lammert, asked that the Board direct the Manager to calculate distribution of sales tax similar to Onslow County to help with the budget process.
3. Forest King, Calabash resident, voiced concerns with the current business/personal property tax listing form stating that it is very time consuming and too aggressive for businesses during this economic slump and asked that the Board look into this matter. The Chairman directed the Tax Administrator to work with Mr. King and his concerns. Mr. King asked if the county had to list property taxes and the answer was no.
4. Jackie Varnum, Chairman of Brunswick Catch, informed the Board of the purpose and mission of Brunswick Catch and thanked the Board for their continued support.
5. John Haag, Brunswick Catch Board member, informed that he had been involved with this organization for one year and that they have helped establish the brand name for Brunswick County.
6. Michael Abushakra, also voiced concerns with the business/personal property tax listing forms asking the Board for consideration to make these forms easier and less time consuming.

#### **V. APPROVAL OF CONSENT AGENDA**

Commissioner Cooke moved to approve the Consent Agenda including the amended February 1, 2010 Regular Meeting Minutes that were dispersed by the Clerk prior to the meeting. The vote of approval was unanimous. The following items were approved:

1. **February 1, 2010 Regular Meeting Minutes**
  2. **February 10, 2010 Agenda Meeting Minutes**
- B. **Tax**
1. **Receive Report of Unpaid 2009 Real Property Tax Liens and Order Advertisement**
  2. **Monthly Tax Collection Report for January 2010**
  3. **Tax Releases for February 2010**
  4. **Motor Vehicle Valuation & Levy October 2009**
- C. **Finance**

#### **Wastewater Fund:**

##### Revenues:

|                                    |               |             |
|------------------------------------|---------------|-------------|
| Expendable Net Assets Appropriated | 629800-399200 | \$1,134,858 |
|------------------------------------|---------------|-------------|

##### Expenditures:

|                                     |               |             |
|-------------------------------------|---------------|-------------|
| Transfer to Wastewater Reserve Fund | 629800-498064 | \$1,134,858 |
|-------------------------------------|---------------|-------------|

The County received a lump sum payment from the City of Northwest in the amount of \$1,134,858 under an agreement for sewer treatment capacity and service at the Northeast Brunswick Wastewater Reclamation Regional Plant. Since the agreement is for capacity over several years, the revenue will be recognized in the Wastewater Fund to match the timing of debt payments made on the plant. At fiscal year-end, 7 annual debt payments will have expired allowing the county to recognize current year revenues of \$397,200.30 and defer revenue recognition of \$737,657.80 to future periods with an annual recognition of \$56,742.90 in fiscal year 2011 thru 2023. Since the cash deposit was made to the Wastewater Fund, the \$1,134,858 will accrue to expendable net assets in that fund. Staff recommends that the cash be transferred from the expendable net assets to the Wastewater Reserve Fund through the budget amendment above.

**Wastewater Capital Reserve Fund:**

Revenues:

|                                       |               |             |
|---------------------------------------|---------------|-------------|
| Transfer from Wastewater Reserve Fund | 649800-398662 | \$1,134,858 |
|---------------------------------------|---------------|-------------|

Expenditures:

|                                 |               |             |
|---------------------------------|---------------|-------------|
| County Share-NE Plant Expansion | 649800-464333 | \$1,134,858 |
|---------------------------------|---------------|-------------|

Staff recommends designation of the lump sum payment from the City of Northwest transferred into the Wastewater Reserve Fund from the Wastewater Fund for the County Share of the Northeast Brunswick Regional Wastewater Treatment Plant Expansion in the amount of \$1,134,858.

**General Fund:**

Expenditures:

|                            |               |             |
|----------------------------|---------------|-------------|
| Commissioner's Contingency | 109910-499100 | \$(113,284) |
| NC Fuel Excise Tax         | 104250-449806 | \$113,284   |

The County recently learned that fuel sales to agencies are in violation of the county's fuel excise tax exemption. An audit was performed by the NCDOR and the county received an assessment for sales made for the prior 36 months. The above budget amendment is to appropriate commissioner contingency funds for a payment due to the NCDOR Motor Fuels Excise Tax Division in the amount of \$104,041.66 plus interest of \$7,323.98 for a total of \$111,274.64 for the period of 12/1/06 thru 11/30/09 and \$2,008.57 for the period 12/1/09 thru 12/31/09 as calculated by staff. Staff requests approval of the budget amendment and authority to make the disbursement to the NC Department of Revenue.

**General Fund:**

Revenues:

|                           |               |                 |
|---------------------------|---------------|-----------------|
| Fund Balance Appropriated | 100000-399100 | \$(19,235)      |
| Fund Balance Appropriated | 100000-399100 | <u>\$20,000</u> |

|                       |  |                     |
|-----------------------|--|---------------------|
| <b>Total Revenues</b> |  | <b><u>\$765</u></b> |
|-----------------------|--|---------------------|

Expenditures:

|                             |               |                     |
|-----------------------------|---------------|---------------------|
| Committee of 100            | 104999-465143 | \$(19,235)          |
| Professional Services-Legal | 104110-419200 | <u>\$20,000</u>     |
| <b>Total Expenditures</b>   |               | <b><u>\$765</u></b> |

The above budget amendment is to decrease \$19,235 of funds for the Committee of 100 encumbered in FY 09 that were re-appropriated in FY 10. The expenditures occurred in FY 09 and did not need to be re-appropriated in FY 10. The amendment is to increase \$20,000 for legal fees associated with the joint industrial park that were approved in FY 09 and will be expended in FY 10.

**DSS Fund:**

Revenues:

|                          |               |           |
|--------------------------|---------------|-----------|
| State Revenue Restricted | 145310-332000 | \$100,000 |
|--------------------------|---------------|-----------|

Expenditures:

|                     |               |           |
|---------------------|---------------|-----------|
| Crisis Intervention | 145310-449904 | \$100,000 |
|---------------------|---------------|-----------|

The above budget amendment is to appropriate additional state revenues in the amount of \$100,000 for Crisis Intervention Program.

**General Fund:**

Expenditures:

|                            |               |            |
|----------------------------|---------------|------------|
| Commissioner's Contingency | 109910-499100 | \$(80,000) |
| Unemployment Insurance     | 104290-418304 | \$80,000   |
| Total                      |               | \$0        |

The County is self-insured for unemployment payments. The general fund budget was \$80,000 for FY 10. Expenditures to date for unemployment assistance paid is \$67,342 plus claims pending. It is estimated that an additional \$80,000 of claims made be made for FY 10. Staff recommends the above budget appropriation for unemployment claims in the General Fund from contingency.

**General Fund:**

Expenditures:

|                        |               |           |
|------------------------|---------------|-----------|
| Transfer to DSS Fund   | 109800-498014 | \$7,401   |
| Unemployment Insurance | 104290-418304 | \$(7,401) |
| Total                  |               | \$0       |

**DSS Fund:**

Revenues:

|                            |               |         |
|----------------------------|---------------|---------|
| Transfer from General Fund | 149800-398110 | \$7,401 |
|----------------------------|---------------|---------|

Expenditures:

|                        |               |         |
|------------------------|---------------|---------|
| Unemployment Insurance | 145310-418304 | \$7,401 |
|------------------------|---------------|---------|

The above budget amendment is to transfer funds to the DSS fund for unemployment claims payments. Funds are budgeted in the General Fund and transferred as incurred to departments or other funds.

**Water Capital Reserve Fund:**

Revenues:

|                             |               |            |
|-----------------------------|---------------|------------|
| Transfer from Water Reserve | 639800-464235 | \$(30,000) |
|-----------------------------|---------------|------------|

Expenditures:

|                                   |               |          |
|-----------------------------------|---------------|----------|
| Transfer to Water Capital Project | 639800-498041 | \$30,000 |
|-----------------------------------|---------------|----------|

**Water Capital Project Fund:**

Revenues:

|                             |               |          |
|-----------------------------|---------------|----------|
| Transfer from Water Reserve | 418254-398663 | \$30,000 |
|-----------------------------|---------------|----------|

Expenditures:

|             |               |          |
|-------------|---------------|----------|
| Engineering | 418254-464001 | \$30,000 |
|-------------|---------------|----------|

**County of Brunswick, North Carolina**

**Water Transmission Improvements Projects (Amended) 418254**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Water Capital Projects Fund and Water Capital Reserve Fund for the Water Projects:

**Water Project Fund:**

Revenues:

|                                     |           |
|-------------------------------------|-----------|
| Transfer from Water Capital Reserve | \$140,250 |
|-------------------------------------|-----------|

Expenditures:

|             |           |
|-------------|-----------|
| Engineering | \$140,250 |
|-------------|-----------|

Section 2. This Capital Project Ordinance shall be entered into the minutes of the February 15, 2010 meeting of the Brunswick County Board of Commissioners.

The above budget amendment and capital project ordinance are to appropriate funds in the amount of \$30,000 for preliminary expenditures prior to formally bidding the project.

- D. **Operation Services-Water Management Project/Mosquito Control Division**  
Staff requests to approve Water Management Project at 1492 Village Road NE Leland, NC.
- E. **Finance-School Resource and DARE Officer Agreement**  
Staff requests to approve School Resource Officer and Dare Officer agreement.

**VI. PRESENTATION**

- 1. **Randy Thompson-Order of the Long Leaf Pine (Marty Cooke)**  
**(Removed from the Agenda under Adjustments to the Agenda)**

## **VII. ADMINISTRATIVE REPORT**

### **1. Utility Operations-West Regional Expansion Final Adjusting Change Order (Jerry Pierce)**

Staff recommends approving Final Change Order (No.5) to the contract of Seaside Utilities, Inc. for the West Brunswick Regional Water Reclamation Facility Expansion project.

Jerry Pierce, Utility Operations Director, requested approval of the Final Adjusting Change Order for the West Brunswick Regional Water Reclamation Facility Expansion. The change reduces the overall cost by \$347,323.51 resulting in a final contract amount of \$19,122,009.09.

Mr. Pierce informed that construction of the 3 mgd expansion of the West Brunswick Regional Water Reclamation Facility is now complete. Seaside Utilities, contractor for the project, has completed all of the construction elements of the project and the only outstanding obligation is the training of new employees on the installed equipment and they have agreed to perform the required training once the employees are hired.

The final adjusting change reflects the deletion of items that were included in the bid but not used such as allowances, special work if ordered by the engineer and quantity underruns. The net result of adjusting the quantities is a decrease in the contract amount of \$347,323.51.

County staff recommends approval of the final adjusting change order and to authorize the Chairman to sign the change order.

Vice-Chairman Norris moved to approve Final Change Order (No.5) to the contract of Seaside Utilities, Inc. for the West Brunswick Regional Water Reclamation Facility Expansion Project. The vote of approval was unanimous.

### **2. Utility Operations-Amended and Restated Reuse Water Agreement (Jerry Pierce)**

Staff recommends approving the Amended and Restated Reuse Water Agreement for the Members Club at St. James Plantation.

Jerry Pierce, Utility Operations Director, explained that in 2009, Brunswick County, the Members Club at St. James Plantation, LLC, and the Reserve Club at St. James Plantation, LLC, entered into an Amended and Restated Reuse Water Agreement. The agreement outlined the conditions and responsibilities for the use of reclaimed water on the golf course at St. James. In the agreement, the maximum amount of effluent reuse that could be used on the golf courses was 930,200 gpd.

With the completion of the design of the reuse system for the Members Club, the consultants have determined that the maximum amount of reclaimed water that can be used is 954,397 gpd. Based upon comments from the NC DENR, the Amended and Restated Reuse Water Agreement must be revised to reflect the higher maximum reuse amount for the County to receive credit for the higher number. The revised agreement is the same as the one approved in 2009 except the maximum amount of effluent reuse was increased from 930,200 to 954,397 gpd.

County staff recommends that the revised Amended and Restated Reuse Water Agreement be approved and the Chairman and Clerk to the Board of Commissioners be authorized to execute the agreement on behalf of the County.

Commissioner Phillips moved to approve the Amended and Restated Reuse Water Agreement for the Members Club at St. James Plantation. The vote of approval was unanimous.

**3. Finance-Submittal of Grant & Loan Application to USDA-Rural Development for Four Senior Citizen Centers (Ann Hardy)**

Staff recommends approving the Submittal of Pre-application for USDA Rural Development Grant/Loan Financing for Senior /Community Center Projects.

Ann Hardy, Fiscal Operations Director, explained the following:

**Background Information:**

The County included five Senior Citizens/Community Centers in the commissioners' long range goals in 2006. A center was planned for each of the five county districts. Through grant and loan funding, a site was acquired for the Southport center which began operations this fiscal year. The Capital Improvement Plan for FY 10 thru FY 14 included a site each year for four years beginning in FY 11. There is no identified funding source for the four additional sites at a combined estimated cost of \$11.3 million.

**Current Status:**

County administration was approached by representatives from USDA Rural Development's Lumberton officer regarding possible grant and loan funding for eligible county projects. It is possible that grant funds up to \$350,000 per center may be awarded and loan funds provided for a 40 year amortization period at a fixed rate of approximately 4%. The County would not likely obtain financing longer than 20 to 25 years through the public market. The grant funds and the longer amortization period may make the projects financially feasible immediately rather than over a period of years.

The county may submit a pre-application to USDA Rural Development with no obligation. To submit a pre-application and pursue the grants and loans, the sites will need to be selected, an architect named and various forms submitted.

The pre-application process requires as a first step that the USDA receive notification of the sites to begin an environmental assessment.

**Recommendation:**

Staff recommends the Board of Commissioners authorize the Chairman to execute the Application for Federal Assistance for the Finance Officer to submit the County Charter, five audit reports, current budget, federal tax ID number, name Don Ubell as county bond counsel for the transaction, certified listing of Commissioners with term information and a letter certifying that the project would not be feasible without the grant and loan funding from USDA. Staff recommends that the Board of Commissioners authorize staff to submit the pre-application to USDA.

Commissioner Cooke moved to approve the Submittal of Pre-application for USDA Rural Development Grant/Loan Financing for Senior /Community Center Projects. The vote of approval was unanimous.

**4. Finance-Reimbursement Request for Fuel Excise Tax Paid from Fuel Guests (Ann Hardy)**

Staff recommends approval to request reimbursement for Fuel Excise Tax paid from fuel guests.

Ann Hardy, Fiscal Operations Director, explained the following:

**Background**

Until December 31, 2009, the County hosted bulk fuel sites for various county municipalities and non-profit entities. The fuel was purchased by the County free of federal and State excise taxes and re-sold to the guests on a tax free basis. In 2009, staff became aware that the selling of fuel

tax free may violate the county's federal and State tax exemption on fuel which requires exclusive use of the entity purchasing the fuel. The County discontinued selling fuel to any entity operating with a federal tax ID number other than the County's on December 31, 2009.

### **Current Situation**

Both federal and State taxing authorities were contacted so that the county could come into compliance. A State audit was conducted for the prior 36 months resulting in an excise tax bill of \$104,041.66 plus interest of \$7,232.98. In addition, the county must remit excise tax for the month of December 2009 totaling an additional \$2,008.57. Below is a report of the entities that were guests and their related excise tax share:

Bolivia Volunteer Fire Department \$1,980.97 (eligible for refund)  
Brunswick Senior Resources, Inc. \$4,679.37 (not eligible for refund)  
Brunswick Transit Agency \$47,037.74 (not eligible for refund)  
Calabash EMS \$3,746.80 (eligible for refund)  
Calabash Volunteer Fire Department \$5,111.95 (eligible for refund)  
Civietown Volunteer Fire Department \$3,778.75 (eligible for refund)  
Coastline Volunteer Rescue Squad \$3,719.37 (eligible for refund)  
Community Development Corp. \$598.33 (not eligible for refund)  
Grissettown/Longwood Volunteer Fire Dept \$4,071.29 (eligible for refund)  
Leland Volunteer Fire & Rescue Department \$11,702.31 (eligible for refund)  
Navassa Volunteer Fire Department \$1,836.03 (eligible for refund)  
Northwest Volunteer Fire & Rescue \$2,206.47 (eligible for refund)  
Shalotte Point Volunteer Fire Department \$1,210.93 (eligible for refund)  
St. James Volunteer Fire Department \$2,127.66 (eligible for refund)  
Sunset Harbor/Zion Hill Volunteer Fire Department \$3,151.88 (eligible for refund)  
Supply Volunteer Fire Department \$2,241.44 (eligible for refund)  
Tri Beach Volunteer Fire Department \$4,660.83 (eligible for refund)  
Winnabow Volunteer Fire Department \$2,097.49 (eligible for refund)  
County staff has prepared refund forms for the above entities to consider executing

### **Recommendation**

Staff requests the Board to consider billing the above fuel guests for the fuel excise tax amount above plus their share of interest totaling \$7,232.98. Staff requests the Board to consider providing the applicable entities the prepared refund forms.

Commissioner Cooke moved to approve reimbursement for Fuel Excise Tax paid from fuel guests. The vote of approval was unanimous.

#### **5. Finance-January 2010 Financial Reports (Ann Hardy)**

Receive January 31, 2010 Financial Report as information.

Ann Hardy, Fiscal Operations Director, reviewed the January 2010 Financial Reports. The Board received the January 2010 Financial Reports as information. No action was taken.

#### **6. Resolution Concerning Power Stats (Added Under Adjustments to the Agenda)**

Commissioner Warren asked for discussion regarding the Proposed Resolution (copy not provided) asking Brunswick Electric Membership Corporation (BEMC) to offer a program regarding people with medical needs.

Discussion followed where other Board members voiced concerns that these entities are governed by Federal regulations and inquired if there had been any prior conversations with BEMC regarding this matter and asked for more specifics in this request.

Commissioner Warren moved to approve the Resolution and include that the Resolution would be sent to United States Representatives and Senators to bring Brunswick Electric Membership Corporation in line with the State Electric Company, Progress Energy where they have a plan in place where they do not cut off the power of people that are on life saving measures. The vote of approval was 1 aye (Warren) 4 nays (Phillips, Sue, Norris, Cooke).

## **VIII. BOARD APPOINTMENTS**

### **1. Town of Shallotte Planning Board ETJ appointment**

Vice-Chairman Norris nominated Elwood Cheers. Commissioner Cooke moved to close the nominations. The vote of approval was unanimous. Commissioner Warren moved to approve the recommended appointment of Elwood Cheers. The vote of approval was unanimous. Mr. Cheers will serve as the ETJ appointment to the Town of Shallotte Planning Board.

### **2. Utility Board (District 2 and 4, At-Large, St. James appointment)**

Commissioner Cooke requested to table the District 2 appointment, Chairman Sue nominated Robert Wiltbank, Commissioner Phillips nominated Retta Kennedy. Chairman Sue moved to close the nominations. The vote of approval was unanimous. Vice-Chairman Norris moved to approve the appointments of Mr. Wiltbank and Ms. Kennedy. The vote of approval was unanimous. Robert Wiltbank will fill the expired term of Lee Weddig (resigned) that will expire on January 1, 2012. Retta Kennedy was reappointed to serve another two-year term that will expire on January 1, 2012.

### **3. Marine Fisheries Advisory Board (District 3 and 5 appointment)**

Commissioner Warren nominated Marvin Martin and Chairman Sue nominated Elgie Jones. Vice-Chairman Norris moved to close the nominations. The vote of approval was unanimous. Vice-Chairman Norris moved to approve the appointments of Mr. Martin and Mr. Jones. The vote of approval was unanimous. Marvin Martin will fill the expired term of Royce Potter that will expire on February 1, 2011. Elgie Jones was reappointed to serve another two-year term that will expire on February 1, 2012.

### **4. Nursing Home and Adult Care Advisory Committee (District 4 and 5)**

Commissioner Phillips nominated Joseph Butler, Chairman Sue nominated Sue Ennis. Chairman Sue moved to close the nominations. The vote of approval was unanimous. Chairman Sue moved to approve the appointments of Mr. Butler and Ms. Ennis. The vote of approval was unanimous. Joseph Butler and Sue Ennis were reappointed to serve another three-year term that will expire on February 1, 2013.

## **IX. COUNTY ATTORNEY'S REPORT**

### **1. Old Villanova Loop Road Section Closure (Huey Marshall)**

Huey Marshall, County Attorney, explained that Brunswick County Airport is seeking to close a portion of what was called Old Villanova Loop Road. A hearing will need to be scheduled on March 15, 2010 to receive input concerning the closure of this section of Old Villanova Loop Road.

The new airport road has been established but in order to use the property in question as buffer for the air strip, Airport Road must be moved to a new location slightly to the north of the current location.

### **RESOLUTION PROPOSING ABANDONMENT OF A PORTION OF OLD VILLANOVA LOOP ROAD**

**Whereas**, the North Carolina Department of Transportation is charged with maintaining the public roads of the State, and may add roadways to the state system, or may delete certain roadways from the state-maintained system, and

**Whereas**, the abandonment of roadways that are not part of the system require consideration by the Board of Commissioners in the county where the proposed roadway change lies, and

**Whereas**, this system allows input from the local people, and well as local governing bodies, to assist the County in meeting the highway needs of the people of this state, and

**Whereas**, the Board of Commissioners may hold a public hearing, as will be done in this instance, to illicit public comment and to adhere to that principle that the power of a government comes from the consent of the governed.

**Now therefore, the Brunswick County Commissioners**, will hold a public hearing on this matter, and are hereby resolved to receive public input on the request of abandonment of a portion of Old Villanova Loop Road near its intersection with Long Beach Road, near the Brunswick County Airport, said Hearing to be held on March 15, 2010, at 6:30 PM in the Commissioners' Chambers at the Brunswick County Governmental Center near Bolivia, NC.

This the 15<sup>th</sup> day of February, 2010.

s/William M. Sue, Chairman  
Brunswick County Commissioners

Attest:

s/Deborah S. (Debby) Gore, Clerk to the Board, CMC

Commissioner Phillips moved to approve the Resolution and schedule a Public Hearing for March 15, 2010 at 6:30 p.m. The vote of approval was unanimous.

### **X. OTHER BUSINESS/INFORMAL DISCUSSION**

#### **1. Upcoming Board Mini-Retreat Briefing (Marty Lawing)**

Marty Lawing, County Manager, reviewed the draft agenda for the upcoming Mini-Retreat. It was consensus of the Board that the Mini-Retreat begins at the conclusion of the scheduled Agenda Meeting in the Commissioners Chambers.

Commissioner Warren inquired about the advertisement of upcoming Board Appointments. The Clerk informed of the costs associated. There was discussion regarding the frequency of advertisements and it was consensus of the Board that this should be done quarterly.

Commissioner Warren moved to advertise upcoming Board Appointments on a quarterly basis. The vote of approval was unanimous.

### **XI. ADJOURNMENT**

Commissioner Phillips moved to recess the Regular Meeting at 7:35 p.m. until February 24, 2010 at 8:00 a.m. to hold the Agenda Meeting followed by the Mini-Board Retreat. The vote of approval was unanimous.

---

William M. Sue, Chairman

---

Deborah (Debby) Gore, Clerk to the Board