

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
MARCH 15, 2010
6:30 P.M.**

- I. Call to Order**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
 - A. Minutes**
 - 1. **January 19, 2010 Regular Meeting Minutes**pg. 1-14
 - 2. **February 24, 2010 Agenda Meeting Minutes**pg. 15
 - 3. **March 1, 2010 Regular Meeting Minutes**pg. 16-27
 - 4. **March 10, 2010 Agenda Meeting Minutes**pg. 28
 - B. Tax**
 - 1. **November 2009 Motor Valuation & Levy**pg. 29-32
 - 2. **Monthly Tax Collection February 2010**pg. 33-36
 - 3. **Tax Releases for March 2010**pg. 37-49
 - C. Finance**pg. 50-54

General Fund:

Revenues:

Fuel Reimbursement Revenues	104250-383931	\$(364,000)
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Expenditures:

Reimbursement of Motor Fuels	104250-425102	\$270,000
Motor Fuels & Lubricants	104250-425100	<u>\$(564,000)</u>
Total		\$(364,000)

The above budget amendment is to reduce fuel reimbursement revenues and motor fuels expenditures to those projected thru the remainder of the fiscal year. This is due to decision to discontinue allowing guests to use the fuel sites.

County Capital Reserve Fund:

Expenditures:

Buildings E,F,H, & I Renovations	269800-464214	\$(7,500)
Transfer to the General Fund	269800-498010	<u>\$7,500</u>

Total \$0

General Fund:

Revenues:

Trans from County Capital Reserve 109800-398226 \$7,500

Expenditures:

Building E Renovation 104280-458002 \$7,500

The above budget amendments are to transfer funds for design services for HVAC replacement in Building E with an estimated total project cost of \$142,500. Once actual construction costs are known, additional funding over the current designation in the County Capital Reserve Fund will require appropriation by the Board of Commissioners.

Wastewater Fund:

Revenues:

Expendable Net Assets Appropriated 629800-399200 \$100,000

Expenditures:

Professional Services-Legal 627250-419200 \$100,000

The above budget amendment is to appropriate expendable net assets for legal fee expenditures associated with the North Brunswick Sanitary District Lawsuit in the amount of \$100,000.

General Fund:

Revenues:

Transfer to Workers Compensation Internal Services Fund 109800-498081 \$145,380

Expenditures:

Transfer to County Capital Reserve Fund 109800-498026 \$(145,380)

The above amendment is to transfer the workers' compensation insurance refund received in the General Fund to establish a new Internal Services Fund for Workers' Compensation rather than the original method of transferring the refund to the County Capital Reserve Fund. In review of Generally Accepted Accounting Practices and consultation with auditors, an Internal Services Fund must be established for the self-funded insurance program rather than paying premiums from the General Fund and placing excess in the County Capital Reserve Fund.

Workers' Comp Internal Services Fund

Revenues:

Transfer from Water Fund	812000-398661	\$15,836
Transfer from Wastewater Fund	812000-398662	\$5,877
Transfer from General Fund	812000-398110	\$145,380
Workers' Compensation Premium	812000-383986	<u>\$1,041,985</u>
Total		\$1,209,078

Expenditures:

Workers' Compensation Claims 812000-418303 \$1,209,078

The above amendment appropriates the charges budgeted for workers' compensation from the operating funds to the Internal Service Fund to pay workers' compensation claims with any remainder remaining in the Internal Services Fund for future claim periods.

County Capital Reserve Fund:

Revenues:

Transfer from General Fund 269800-398110 \$(145,380)

Expenditures:

Reserve for Workers' Compensation 269800-464395 \$(145,380)
Claims

The above amendment eliminates the transfer to the County Capital Reserve Fund for the workers' compensation refund.

Water Fund:

Revenues:

Transfer to Workers Comp Internal 619800-498081 \$15,836
Service Fund

Expenditures:

Transfer to Water Capital Reserve Fund 619800-498063 \$(15,836)

The above amendment is to transfer the workers' compensation insurance refund received in the Water Fund to establish a new Internal Services Fund for Workers' Compensation rather than the original transfer to the Water Capital Reserve Fund.

Water Capital Reserve Fund:

Revenues:

Transfer from Water Fund 639800-398661 \$(15,836)

Expenditures:

Reserve for Workers' Compensation 639800-464395 \$(15,836)
Claims

The above amendment eliminates the transfer to the Water Capital Reserve Fund for the workers' compensation refund.

Wastewater Fund:

Revenues:

Transfer to Workers Comp Internal 629800-498081 \$5,877
Service Fund

Expenditures:

Transfer to Waste Water Capital 629800-498064 \$(5,877)
Reserve Fund

The above amendment is to transfer the workers' compensation insurance refund received in the Waste Water Fund to establish a new Internal Services Fund for Workers' Compensation rather than the original transfer to the Waste Water Capital Reserve Fund. The amendment below eliminates the transfer to the Waste Water Capital Reserve Fund for the workers' compensation refund.

Waste Water Capital Reserve Fund:

Revenues:

Transfer from Waste Water Fund	649800-398662	\$(5,877)
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Expenditures:

Reserve for Workers' Compensation Claims	649800-464395	\$(5,877)
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- D. **CJPP-Grant Application for Continued Funding**pg. 55-64
Staff requests to approve submittal of Grant Application for continued funding for Criminal Justice Partnership Program in the amount of \$100,322 for FY 2010-2011.
- E. **Parks & Recreation-Resolution of Support for Waccamaw River Paddle Trail**.....pg. 65-69
Staff requests to approve Resolution of Support for Waccamaw River Paddle Trail.
- F. **Parks & Recreation-Thomas & Hutton Engineering Extension of Services Contract**..... pg. 70-75
Staff requests to approve extension of services contract with Thomas & Hutton Engineering for the Ocean Isle Beach Park.
- G. **Operation Services-Proposed Water Management Projects**pg. 76-80
Staff requests to approve Water Management projects as presented.

VI. Presentation

- 1. **Voluntary Agricultural District Board Annual Report (Al Hight)**pg. 81-82
- 2. **Recognition of North Carolina Recreational Soccer Association of the Year Southport-Oak Island Youth Soccer Association (Jim Pryor)**pg. 83-84
- 3. **Government Finance Officers Association Budget Award (Marty Lawing)**.....pg. 85-88

VII. Public Hearings

- 1. **Finance-Resolution to Adopt Bond Order Authorizing Issuance of General Obligation Water Bonds (Ann Hardy)**.....pg. 89-94
- 2. **Finance-Application to Use Recovery Zone Economic Development Allocation for Leland Library Expansion (Ann Hardy)**.....pg. 95-97

VIII. Administrative Report

- 1. **Parks & Rec Strategic Plan Presentation (Jim Pryor)**.....pg. 98-111
Staff recommends receiving Presentation of Parks & Recreation Strategic Plan.
- 2. **Parks & Rec-Cape Fear Southern Off Road Biking Association MOA (Jim Pryor)**pg. 112-118
Staff recommends approving Memorandum of Agreement with the Cape Fear Southern off Road Biking Association to develop and Maintain Biking Trails at Brunswick Nature Park.
- 3. **Utility Operations-Boiling Spring Lakes Water and Sewer Service Agreement (Jerry Pierce)**.....pg. 119-130

Staff recommends approving the Water & Sewer Service Agreement between the County of Brunswick and the City of Boiling Spring Lakes.

4. **Utility Operations-Lower Cape Fear Water & Sewer Authority Agreement (Jerry Pierce)**pg. 131-139
Staff recommends approving License Agreement with Lower Cape Fear Water and Sewer Authority for installation of an Algal Monitor at the Kings Bluff Raw Water Pump Station.
 5. **Administration-New Hanover County Agreement/Southeastern Center for Mental Health Building Construction Funding (Steve Stone)**.....pg. 140-148
 6. **Finance-Financial Report for Period Ending February 28, 2010 (Ann Hardy)**pg. 149-151
Staff recommends receiving the February 28, 2010 Financial Report as information.
 7. **Administration – April 2010 Proclamation for National County Government Month (Marty Lawing)**pg. 152-154
Staff recommends approving National County Government Month Proclamation.
- IX. Board Appointments**
1. **Economic Development Commission (District 3)**pg. 155
 2. **Criminal Justice Advisory Board**pg. 156
- X. Other Business/Informal Discussion**
1. **Charter Day School**pg. 157-158
- XI. Adjournment**